



Foreign Affairs Manual

VOLUME 9 – Visas

Change Transmittal: VISA-797

Date: March 10, 2006

9 FAM APPENDIX K, 200 MANAGEMENT

9 FAM APPENDIX K, 300 GUIDELINES FOR REFERRALS

9 FAM APPENDIX K, 400 PROCEDURES

Changes

1. 9 FAM Appendix K, 200 Management has been revised:
 - Section 202 contains new text
 - Section 203 contains new text
 - Sections 205 and 206 are completely new
2. 9 FAM Appendix K, 300 Guidelines for Referrals has been revised.
3. 9 FAM Appendix K, 400 Procedures has been revised.

Other corrections include punctuation, formatting, explaining the acronyms that appear.
4. **Change Transmittal** has replaced the term, Transmittal Letter. Change Transmittal was selected as being more appropriate in this age of electronic information transmission. The FAM volume's transmittal acronym and numerical series remains in place.
5. Revisions since the last update appear in italics and dark magenta. Other

than formal titles, the italics will be removed the next time the material is updated. Only current changes will appear in italics. Italics provide a historical record of changes.

6. Officers are reminded that Department-issued materials not codified in the *Foreign Affairs Manual* or its supplemental *Foreign Affairs Handbook* series generally have no regulatory validity (see 2 FAM 1115.2).

Filing Instructions (Paper Copies)

1. Remove 9 FAM Appendix K, 200 Management (TL:VISA-626; 05-18-2004, 2 pages) and insert (CT:VISA-797; 03-10-2006, 3 pages).
2. Remove 9 FAM Appendix K, 300 Guidelines for Referrals (TL:VISA-637; 07-06-2004, 3 pages) and insert (CT:VISA-797; 03-10-2006, 3 pages).
3. Remove 9 FAM Appendix K, 400 Procedures (CT:VISA-687; 02-01-2005, 4 pages) and insert (CT:VISA-797; 03-10-2006, 4 pages).
4. After inserting the material in the binder, insert this change transmittal letter immediately following the CT Checklist, then fill in the entry line for CT:VISA-797, and initial.

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(CA/VO/L/R)